

STATE OF HAWAII
DEPARTMENT OF EDUCATION
P.O. BOX 2360
HONOLULU, HAWAII 96804

December 14, 2004

MEMORANDUM

TO: All Purchase of Services Applicants

FROM: Andrell Beppu Aoki, Fiscal Specialist
School Based Behavioral Health Services Section

SUBJECT: Addendum #2 to RFP EDN 150-2006-03

For your information, please find attached the addendum for the above-referenced Request for Proposal (RFP) by the School Based Behavioral Health Services Section of the Department of Education.

The purpose of the addendum is to provide further clarification to questions raised after the posting of Addendum #1 on November 30, 2004 and to make necessary corrections to the applicable sections of the RFP.

The proposal submittal deadline of January 14, 2005 will not be amended.

Should you have any questions on administrative issues relating to the RFP, please contact me at (808) 735-8264 or via email at Andrell_Beppu@notes.k12.hi.us.

If you have concerns of a substantive nature, please contact the RFP Contact Person, Ms. Marilyn Jakeway, at (808) 735-8250 ext. 256 or via email at Marilyn_Jakeway@notes.k12.hi.us.

ADDENDUM NO. 2
to
REQUEST FOR PROPOSALS
INTENSIVE SERVICES
RFP NO. EDN 150-2006-03

Section 1 – Administrative Overview

NO CHANGES.

Section 2 – Service Specifications

| Subsection | Page | Amendment |
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| I. Introduction, Subsection C, Description of Target Population to be Served | 2-3 | <p>Please delete section and replace with the following:</p> <p>“Students who are eligible for services described in this RFP must meet the following criteria:</p> <ol style="list-style-type: none">1. The student has or is suspected of having a disability described in HAR Section 8-56-16 to 8-56-29 OR HAR Sections 8-53-1 to 8-53-38;2. The student has an Individualized Educational Plan developed under criteria described in HAR Chapter 56, that is, a student is eligible for services under HAR Chapter 56 criteria and the student needs special education and related services because of the disability described in paragraph (1) above; or3. The student has a Modification Plan developed under criteria described in HAR Chapter 53, that is, a student is eligible for services under HAR Chapter 53 criteria and the student needs a modification plan and related services because of having a disability described in paragraph (1) above;4. The student resides in the State and comes within the following age range: (a) at least three years of age or (b) under twenty years on the first instructional day of the school year as set forth by the Department of Education; and5. The student is currently exhibiting severe social, communication, and behavioral deficits that require specific skill development, as delineated in the IEP/MP goals and objectives, in order to benefit from his/her free and appropriate |

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| | | <p>public education.”</p> <p>Explanation: Upon further review, we have noted corrections that needed to be made in order to have consistency across all RFPs.</p> |
| III. Scope of Work, Subsection A, Service Activities | 2-7, as amended in Addendum #1 | <p>In reference to Family Educational Rights and Privacy Act, please delete reference to HAR Chapter 36 and replace with HAR Chapter 34.</p> <p>Explanation: Correct typographical error as noted.</p> |
| III. Scope of Work, Subsection A, “adequate supervision” | 2-9, as amended in Addendum #1 | <p>Please delete the current provisions and replace with the following so that it reads as follows:</p> <p>“B. In addition, for the service activities covered by this RFP, ‘adequate supervision must be provided by:</p> <p>A Doctorate of Education with a specialty in the areas of special education, psychology or speech pathology with having at least one year of experience working with students with special needs in an educational setting and have knowledge and experience of behavioral approaches.</p> <p>OR</p> <p>A Masters of Education with a specialty in the areas of special education, psychology or speech pathology with having at least five years of experience working with students with special needs in an educational setting and have knowledge and experience of behavioral approaches.</p> <p>OR</p> <p>Current Hawaii-licensed psychiatrist; board certified by the American Board of Psychiatry and Neurology (ABPN); and board certified in Child/Adolescent Psychiatry.</p> <p>OR</p> <p>Possess a current Hawaii license in Psychology, Social Work, Marriage and Family Therapy (LMFT) having at least 3 years of experience in behavioral approaches.</p> |

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| | | <p>OR</p> <p>Possess Social Work Certification, or be a Diplomate in Clinical Social Work (DCSW) or Board Certified Diplomate (BCD) having at least 3 years of experience in behavioral approaches.</p> <p>OR</p> <p>Possess a current Hawaii license and certification to practice as an Advanced Practice Registered Nurse (APRN) having at least 3 years of experience in behavioral approaches.</p> <p>OR</p> <p>Current Hawaii-licensed Mental Health Counsel, as of 2005, having at least 3 years of experience in behavioral approaches."</p> <p>Explanation: To address concerns for clarification as noted by potential applicants after the posting of Addendum #1 on November 30, 2004.</p> |
| III. Scope of Work, Subsection B, Intensive Instructional Services Consultation, Referral Criteria | 2-13 | <p>Please add the following to the end of the paragraph:</p> <ul style="list-style-type: none"> • "For Section 504 students, intensive services should be temporary, term-limited intervention, with the goal of providing FAPE on a regular school campus, to allow appropriate access to the general education learning environment. Any intensive service provision should be supported by a plan to transition student back to a general education setting as soon as is appropriate." <p>Explanation: Clarification as noted.</p> |
| III. Scope of Work, Subsection B, Intensive Instructional Services Consultation, Staffing Requirements | 2-15 as amended in Addendum #1 | <p>Please delete current provision and replace with the following:</p> <p>"OR, d. A Licensed Mental Health Counselor in the State of Hawaii as of 2005 having at least 3 years of direct experience working with a variety of students who are exhibiting severe social, communication and behavioral deficits."</p> <p>Explanation: Clarification as noted.</p> |

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| III. Scope of Work, Subsection B, Skills Training, Referral Criteria | 2-22 | <p>Please add the following to the end of the paragraph:</p> <ul style="list-style-type: none"> “For Section 504 students, intensive services should be temporary, term-limited intervention, with the goal of providing FAPE on a regular school campus, to allow appropriate access to the general education learning environment. Any intensive service provision should be supported by a plan to transition student back to a general education setting as soon as is appropriate.” <p>Explanation: Clarification as noted.</p> |
| General to all RFP Sections | Where Applicable | <p>Any references to IEP should now include MP. (IEP/MP).</p> <p>Explanation: As target population now includes references to Section 504 students, references will also need to be made to include modification plans (MP).</p> |

Section 3 – POS Proposal Application Instructions

NO CHANGES.

Section 4 – Proposal Evaluation

NO CHANGES.

Section 5 – Attachments

NO CHANGES.